

# Power of Attorney for HDB Flats

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★ Compulsory fields

◆ Optional fields

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## 1 Offline Power of Attorney (PA) Application by:

☐ **Post to :**

**Loh Eben Ong LLP**  
112 Middle Road #07-00  
Midland House  
Singapore 188970

☐ **Fax to :****(65) 6338 7678**☐ **Email to :**

poa@law.com.sg

(save completed form and email)

**Enquiries:** (65) 6338 1810

## 2 Purpose of Power of Attorney

- ★ Purpose :  Sale, Subletting and General Management  
 Purchase, Subletting and General Management  
 Subletting and General Management  
 Purchase, etc from Approved Developer (DBSS)  
 SERS Scheme (**Non Standard Format**)

**Note:** SERS comprises of SERS (existing) Flat & Replacement (New) Flat

## 3 Particulars of Donor No. 1 (YOU)

- ★ Name : \_\_\_\_\_  
 ★ NRIC No. : \_\_\_\_\_ (eg. S1234567A, Singapore IC Only)  
 ★ Citizenship :  Singapore Citizen  Singapore Permanent Resident  
 ★ Gender :  Male  Female  
 ★ Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## 4 Particulars of Donor No. 2 (YOU)

- ◆ Name : \_\_\_\_\_  
 ◆ NRIC No. : \_\_\_\_\_ (eg. S1234567A, Singapore IC Only)  
 ◆ Citizenship :  Singapore Citizen  Singapore Permanent Resident  
 ◆ Gender :  Male  Female  
 ◆ Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## 5 Particulars of Attorney ("Attorney")

- ★ Name : \_\_\_\_\_  
 ★ NRIC/Passport No. : \_\_\_\_\_  
 ★ Citizenship : \_\_\_\_\_ (State Nationality, eg. Singapore, USA)  
 ★ Gender :  Male  Female  
 ★ Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 ★ Tel : \_\_\_\_\_  
 ◆ Email : \_\_\_\_\_

## 6 For Sale OR Subletting OR SERS Scheme (SERS Flat) Complete this Section

- ◆ HDB Flat Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- ◆ Cheque(s) for any monies due to you to be issued in name of :  Donor(s)  1<sup>st</sup> Donor  
 Attorney  2<sup>nd</sup> Donor  
 Inform Later  Any Donor

**7 For Purchase OR DBSS OR SERS Scheme (Replacement Flat), Complete this Section**

◆ HDB Flat Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Sales Regn No. : \_\_\_\_\_ (if any)

Purchase From :  Open Market  
 HDB Directly  
 Developer under DBSS  
 Not Sure

Cheque(s) for any monies due to you to be issued in name of :  Donor(s)  1<sup>st</sup> Donor  
 Attorney  2<sup>nd</sup> Donor  
 Inform Later  Any Donor

Co-Purchaser Name : \_\_\_\_\_ NRIC No. : \_\_\_\_\_  
 (if purchasing with other person) (eg. S1234567A)

**8 Validity of POA (Maximum 6 Years)**

★ Valid for : - No. - Year(s) \_\_\_\_\_

**9 Signing of POA**

★ Sign POA :  Singapore  
 [Note: Courier, registered or express mode is subject to additional expense.] :  Overseas >>> Country : \_\_\_\_\_  
**Mode of Delivery of PA (Overseas Only)** :  Courier Service  Registered Post  
 Express Mail  Ordinary Post  
 Not Sure  pdf via Email

**10 After Execution & Registration (Mode of Collection)**

★ Original POA will be :  Collected by Donor  Collected by Attorney  
 Collected by Agent  Collected by Family Member  
 Send by Reg. Post to Donor  Send by Reg. Post to Attorney  
 Not Sure – Decide Later

**11 My Contact** [📄]

★ Address : \_\_\_\_\_ ★Tel : \_\_\_\_\_  
 (if different from above) \_\_\_\_\_ ◆ Fax : \_\_\_\_\_  
 \_\_\_\_\_ ★Email : \_\_\_\_\_

**12 Message** ◆

: \_\_\_\_\_  
 \_\_\_\_\_

**13 Enclosure(s)** ◆

:  copies of Identity Cards or Passports of Donor and Attorney mandatory of POA is to be signed overseas [OPTIONAL if signing in Loh Eben Ong's SG Office]

**14 Terms & Conditions** ★

:  I agree to your terms & conditions contained in **LAW.com.sg**  
 Full payment of your fees is required in advance for POA to be signed overseas (outside Singapore)  
 Donor(s) has/have relevant mental capacity to sign, and not subject to any undue influence or pressure.

**15 Signature of Applicant(s)**

★ Donor No. 1 \_\_\_\_\_ ◆ Donor No. 2 (if any) \_\_\_\_\_

>>> Sign if submitting by Fax or Post \_\_\_\_\_  
 Name(s) \_\_\_\_\_